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RÉPUBLIQUE FRANÇAISE
MINISTÈRE DES AFFAIRES ÉTRANGÈRES
AMBASSADE DE FRANCE A PORT VILA

French Embassy in the Republic of Vanuatu
Cooperation and Cultural Action Service

Call for candidates

Assessment study of the funding micro-projects program of Social Development Fund (FSD) 2010-2013

Terms of reference

1. General overview

The Social Development Fund is an aid cooperation program, funded by the French Minister of Foreign Affairs, dedicated to enhance the living conditions of the communities in Vanuatu, by improving their access to drinking water, education, health and socio-economic development.

Since 2010 and for a 4 year period, the French Embassy has been managing the second FSD granted to Vanuatu for a total budget of 500 000€. Over these four years, around one hundred projects have been funded all over the six provinces of Vanuatu. Before being funded, a project has to stem from a direct request of the communities, then it has to be supported by the provincial authorities, and finally it is presented to a selection committee in which representatives of Minister of Foreign Affairs, of the Prime Minister Office, of Civil Society and officers of the Embassy take part. Coordination meetings with other aid donors are hold on a monthly basis.

Each micro-project funded requires an involvement of the community, through the payment of freight, labor costs or any other co-funding.

Over the last four years, project officers of the Embassy have undertaken field visits to follow up the implementation of most funded micro-projects.

The funding of this micro-project program will end at the end of 2013. An evaluation report is expected to be conducted by an independent consultant.

2. Aim of the study

The aim of the study is to assess the 2010-2013 FSD program, regarding both the funded micro-projects themselves and the efficiency of the follow-up tools (technical reports, field visits...).

The study will contribute to assess the durability and the impact of the funded micro-projects, and to formulate recommendations to improve the management of this aid program.

3. Contents of the study

- The study will focus on a global evaluation of the FSD
 - Do the projects really reflect the needs and the priorities of Vanuatu?
 - Are the selection criteria and process pertinent?
 - Has the technical, monitoring and financial management been successfully led?
 - Is the complementarity with the other aid program really effective?
 - What are the causes for failure? How to prevent them in the future?

- The study of the micro-projects will take into accounts the following success criteria:
 - Pertinence
 - Usefulness
 - Efficiency
 - Impact
 - Durability
 - Visibility
 - Degree of appropriation by the beneficiaries.

- The micro-projects areas selected for the study are the following :
 - Malekula (North-West), visit of projects achieved in the field of education and drinking water. An analysis of some on-going requests may be required.

 - The Sheperds islands (Epi, Buninga, Makira), visit of projects achieved in the field of water, education, health, socio-economic development.

 - Port-Vila, visit of a project achieved in the field of socio-economic development.

4. Profile of the consultant

The candidate has to provide a successfully experience in the field of evaluation of development program in Vanuatu or worldwide. The candidate has also to show some knowledge about the local environment in Vanuatu and the lives of the communities in the islands.

The candidate has to show serious skills in the field of communication, analysis, writing, and reporting. Speaking *bislama* would be an asset. The report can be written in French or English.

5. Modalities of the study

The total budget allocated to this study is 800 000 vatus.

The study is estimated to last 20 days maximum, and has to take place between November 15th 2013 and January 8th 2014, according the following estimated timing:

-3 to 4 days: meetings with project officers of the French Embassy, preparation of the evaluation mission, reading of the literature linked to FSD, preparation of the assessment (interviews, questions...)

-8 to 10 days: field visits to the different projects.

-4 to 7 days: writing of the final report, presentation of the report and its recommendation to the French Embassy.

*Deliverables for the French Embassy

- External assessment tools (tables, interviews, meetings...)
- A data base with pictures of the visited projects, summary of meetings...
- Final study report in duplicate and one electronic version.

*The applicants have to provide:

- A presentation of the skills and references of the candidate
- A CV
- A letter of motivation with an explanation of the evaluation strategy.
- A detailed financial proposition:

The applications have to be sent before Monday 4th November at 4pm to Guillaume.laisse@diplomatie.gouv.fr

For more information about the funding micro-projects program, please click [here](#) or call 28700.